

**INVITATION FOR PRE-QUALIFICATION AND TENDER FOR ADDITIONAL YEAR 2015
TETFUND, CAPITAL AND INTERNALLY GENERATED REVENUE PROJECTS ADEYEMI
COLLEGE OF EDUCATION, ONDO**

1.0 INTRODUCTION:

Adeyemi College of Education, Ondo intends to execute the following under-listed projects. Consequently, interested and reputable contractors are hereby invited to forward their documents for the purpose of Prequalification AND Tender for the projects described hereunder:

(A.) ADDITIONAL 2015 TERTIARY EDUCATION TRUST FUND (TETFUND) PROJECTS:

Furnishing of Classrooms and Offices

Procurement of Braille Equipment and Accessories

Procurement of Computer Systems, Accessories and Furniture

(B.) CAPITAL PROJECT:

Rehabilitation of Old Administrative Block

(C.) INTERNALLY GENERATED REVENUE (IGR) PROJECTS:

Rehabilitation of Uncompleted Building (1st and 2nd Floor) Phase II

Rehabilitation of Campus Roads

2.0 PRE-QUALIFICATION REQUIREMENTS:

Prospective contractors shall be required to submit the following pre-qualification documents:

(i.) Evidence of registration with Corporate Affairs Commission (CAC).

(ii.) Evidence of Tax Clearance Certificate for the last three (3) years (2014, 2015 and 2016).

(iii.) Evidence of Company's Audited accounts for the last three (3) years (2014, 2015 and 2016) and its annual turnover duly signed and stamped by a professional accounting / audit firm and signed by the Client.

(iv.) Evidence of compliance with Pension Reforms Act 2004 by inclusion of current Pension Clearance Certificate issued by National Pension Commission (PENCOM) valid for 2017.

(v.) Evidence of compliance with Industrial Training Fund (ITF) Act 2011 by inclusion of current ITF Certificate issued by the ITF valid for 2017.

(vi.) Evidence of Registration on the National Database of Contractors, Consultants and Service providers by inclusion of Interim Registration Report issued by BPP valid for 2017.

(vii.) Evidence of court sworn affidavit indicating the following:

(a.) that bidders do not have any Director who has been convicted in any country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;

(b.) disclose whether or not any officer of the relevant committees of Adeyemi College of Education is a former or present director, shareholder or has any pecuniary interest in the bidder and;

(c.) confirm that all information presented in its bid are true and correct in all particulars.

(viii.) List of equipment to be used for the execution of the project listed as owned, hired or leased with evidence.

(ix.) Company profile to include organizational chart (Organogram), curriculum vitae and copies of credentials of staff showing the company's experience and technical qualification of key personnel relevant to the project as well as evidence of corporate social responsibility.

(x.) Evidence of similar projects successfully executed with their location over the last five (5) years i.e. from 2013 to date by inclusion of verifiable letters of award, completion certificates or last interim certificate of valuation for ongoing projects, original copies of reference letters from three (3) clients on duly completed or on-going projects addressed to the Registrar.

(xi.) Evidence of financial strength and bank support by inclusion of bank reference letter addressed to the Registrar and current statement of account.

3.0 TENDER REQUIREMENTS:

Prospective contractors shall be required to:

(i.) Visit any bank and make payment of ₦20,000.00 on etranzact PayOutlet for Adeyemi College of Education Tenders, Collect Tender documents in the office of the Director, Physical Planning, Works and Services on production of payment receipt.

OR

(ii.) Prospective Contractors can make a payment of ₦20,000.00 using debit or credit

cards on Adeyemi College of Education portal at www.eppms.portal.aceondo.net and then download a copy of the tender documents.

4.0 SUBMISSION OF PRE-QUALIFICATION/TENDER DOCUMENTS:

Pre-qualification and Tender documents should be neatly packed in SEPARATE sealed envelopes marked "PRE-QUALIFICATION" OR "TENDER" FOR CAPITAL, TETFUND, OR INTERNALLY GENERATED (IGR) REVENUE PROJECTS (indicating specific project) at the top left hand corner of the envelope addressed to:

The Ag. Registrar,

Adeyemi College of Education,

P.M.B 520, Ondo.

and submitted to the office of the Registrar not later than Six (6) weeks from the date of publication of this advertisement i.e. **12 noon on the 22nd January, 2017** and will be opened as follows:

Closing Date/Time: 22nd January, 2018 12.00 noon

Opening Date/Time: 22nd January, 2018 12.00 noon

Opening Venue: Council Chamber

5.0 E-TENDERING:

Contractors are also required to submit an electronic copy of the pre-qualification and tender documents in the electronic format using the guideline below:

The documents stated in 2.0 above should be converted to electronic document (Adobe PDF).

(i.) Electronic bid documents **MUST BE PASSWORD PROTECTED** with the password only known to bidders.

(ii.) Visit www.eppms.aceondo.net and upload password protected electronic version of e-document as stated above.

(iii.) On opening date and at opening time, all tenderers are required to submit their passwords or send it to the Registrar and Ag. Director, Procurement Directorate at

registrar@aceondo.edu.ng; esromao@aceondo.edu.ng.

(iv.) Electronic version of password protected documents shall be opened with password during tender opening process.

Please Note:

(i.) Failure to comply with ALL the above requirements shall automatically result in disqualification.

(ii.) Opening of Tenders (Financial Bids) would be at a later date to be communicated to ONLY pre-qualified contractors.

(iii.) Adeyemi College of Education, Ondo reserves the right to verify claims made in the pre-qualification documents submitted by interested contractors and the College is not bound to pre-qualify any Contractor.

(iv.) Pre-qualification documents should be arranged and compiled as listed in 2.0 and duly paged.

(v.) The College Management reserves the right to annul the selection process at any time without incurring any liability and attributing any reason.

(vi.) Interested companies are by this notice invited to attend the opening exercise.

Signed

Mrs. Aderonke Esrom

Acting Director of Procurement